

**Headteacher: Mr S Hawley / Deputy Headteacher: Mr T Moloi**

**22<sup>nd</sup> November 2018**

Dear Parents/Carers,

***Can you help shape the future of our school?***

We need parents of pupils registered at the school to make a difference in our school's community by becoming parent governors.

**Currently we have a vacancy for a parent governor on the governing body.**

Your voice as a parent is very important to our school and it is vital that the governing body has good representation by our parents among its membership.

**What does a parent governor do?**

Once elected or appointed for a term of four years, a parent governor takes on the role of a school governor, a public volunteer. All governors are equal, no category of governor is any more important or influential than any other. Parent governors exercise a strategic parental voice on the governing body.

As part of the governing body, governors are the strategic leaders of our schools and have a vital role to play in making sure every child gets the best possible education and opportunities from our school. All governors must ensure that the governing body has a strong focus on their three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Operational matters and the day to day running of the school are the responsibilities of the Headteacher and school staff. Governors respect the Headteacher's position as professional leader of the school.

**What can you offer as a parent governor?**

- Enthusiasm, time and commitment.
- Your local knowledge will be valuable: you will have a feel for what is important to people.
- Any professional or other skills you may have will be very helpful.
- An openness to learning and change, and wanting to make a difference.
- Governors also provide objectivity in debate and decision-making and can add further and different perspectives to school matters.

If you have any questions about whether you are eligible to stand or vote in the election or would like further information about the role of parent Governor, please do not hesitate to contact me.

**What to do next.**

- 1) Please nominate yourself by completing the attached nomination form. If you wish to have an electronic copy of the form it can be downloaded from our website or emailed to you. Please contact Miss Rees on 01895442879, [colhammanor@colham.org](mailto:colhammanor@colham.org) to arrange this.
- 2) ***Please ensure that your completed nomination form is returned to the school by 12 noon on Wednesday 5<sup>th</sup> December.*** Please hand your nomination into the school office.

Yours Sincerely



Mr. S. Hawley  
Headteacher

