FLOW CHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

Designated Safeguarding Lead(s):

Tara Embleton
(Safeguarding Lead)

Carly Rissen
(Head Teacher -Safeguarding Lead)

Yasmen Sopta-Shahrtash
(Deputy Head Teacher - DDSL)

Fiona Bootes
(Assistant Headteacher - DDSL)

Jan Harvey-Davies
(Assistant Headteacher - DDSL)

Cigdem Oruc
(Assistant Headteacher - DDSL)

Nisha Sankrecha–Mistry -Link Governor:

Alert: DSL / DDSL of concern by: speaking to them directly and as soon as possible.

Concern put in writing on a Safeguarding concern form or entered on electronic system (CPOMS).

Designated Safeguarding Lead(s) /team reviews concern and makes a decision about next steps

The local authority Designated Officer for concerns about adults is:

Hannah Ives

(LADO)

07753-431-285

01895 556-006

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Nicole Diamond

(Child Protection Adviser to Schools and Deputy LADO)

01895 226-006

Decision made to monitor the concern.

Decision made to discuss the concern informally with the parents/carers

Decision made to refer the concern to social care

Monitor

Discuss

Refer

Relevant adult asked to monitor child and feedback to the Designated Safeguarding Lead within an agreed timescale.

Monitor

Once discussed with parents Designated Safeguarding Lead may decides to discuss further with parents, monitor or refer to social care.

Refer

Designated Safeguarding Lead may review decision with another senior leader or the head and agree to refer to social care.

If the DSL or a member of SLT is unavailable, staff may take advice directly from social care

NSPCC Whistleblowing Helpline 0800 0280 285

Education Support Helpline 0800 0562 561

Record

Designated Safeguarding Lead keeps concern form in secure, confidential safeguarding file.

Contact Details
Social Care Referrals:

Prevent/Channel Referrals:

MASH: 01895 556-006

strongerfamilieshub@hillingdon.gov.uk

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