FLOW CHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

Designated Safeguarding Lead(s):

Carly Rissen (Headteacher / Safeguarding Lead)

Tara Embleton (Safeguarding Lead)

Fiona Bootes (Assistant Headteacher)

Jan Harvey-Davies (Assistant Headteacher)

Cigdem Oruc (Assistant Headteacher)

Link Governor:
Sarbjit Nijjar

Concern put in writing on a Safeguarding concern form or entered on electronic system (CPOMS)

Alert DSL of concern by: speaking to them directly and as soon as possible.

Designated Safeguarding Lead reviews concern and makes a decision about next steps

The local authority Designated Officer for concerns about adults is:

Hannah Ives (LADO)

Nicole Dimond (Deputy)

Contact details:

01895 250-010

01895 250-975

Decision made to monitor the concern.

Decision made to discuss the concern informally with the parents/carers

Decision made to refer the concern to social care

Monitor

Discuss

Refer

Relevant adult asked to monitor child and feedback to the Designated Safeguarding Lead within an agreed timescale.

Monitor

Once discussed with parents Designated Safeguarding Lead may decides to discuss further with parents, monitor or refer to social care.

Refer

Designated Safeguarding Lead may review decision with another senior leader or the head and agree to refer to social care.

If the DSL or a member of SLT is unavailable, staff may take advice directly from social care

Record

Contact Details
Social Care Referrals:

MASH: 01895 556633

Prevent/Channel Referrals:

MASH: 01895 556633

NSPCC Whistleblowing Helpline 0800 0280 285

Designated Safeguarding Lead keeps concern form in secure, confidential safeguarding file.

Education Support Helpline 0800 0562 561